

CALL TO ARTISTS – REQUEST FOR QUALIFICATIONS FOR PUBLIC ART COMMISSION ARDEN PLACE SCULPTURE

BLOOMINGTON, INDIANA
JUNE 2015

REQUEST FOR QUALIFICATIONS DUE JULY 15, 2015



ARDEN PLACE NEIGHBORHOOD ASSOCIATION

I. Project Information

A. Project Overview

The Arden Place Neighborhood Association wishes to commission a carved limestone figurative sculpture for its community garden.

The neighborhood has identified this site as a high priority one for public art; they already have several carved limestone place identifiers located throughout the neighborhood. The Arden Place Neighborhood Association was granted funds by the City of Bloomington's Housing and Neighborhood Development Department (HAND) to support this Call to Artists – Request for Qualifications. Their intent is to commission a sculpture, the "constant gardener", a figural representation of the many individuals who work throughout the year to enhance the beauty of their gardens and yards, which all in the Arden Place neighborhood and throughout the city can enjoy.

The Arden Place Neighborhood Association is seeking qualifications from those artists/artist teams interested in a commission to create in a minimalist style, a sculptural representation of the concept of a "constant gardener". Preferred material is limestone. Height would be approximately 5 – 6'. From this RFQ an artist will be selected for the commission and will work with the neighborhood association on the final design.

B. Commission Fee

The commission fee for design, fabrication and installation of the sculpture will not exceed \$12,000.

C. Project Limits

The designated site for the artwork is the interior of an Arden Place community garden located at 1809 Windsor Drive. The selected artist/artist team will be required to work with the project team which will include members of the City's planning and transportation staff, public art staff, HAND staff and representatives of the Arden Place Neighborhood Association during the design and installation phases of the project to ensure the most effective integration into the overall design concept. An image of the site is included as

Appendix A.**D. Project Information Contact**

All questions related to this project should be submitted to:

Miah Michaelsen

Department of Economic and Sustainable Development

401 N. Morton Street Suite 130

Bloomington, IN 47402 812.349.3534

michaelm@bloomington.in.gov

II. Scope of Services**A. General**

The artist/artist team selected will enter into an agreement with the Arden Place Neighborhood Association to develop and submit final designs and fabrication and installation plans consistent with the proposal, then complete the execution and installation of the approved artwork commission.

B. Project Services

The commission will cover services from design through final installation, including artist fee, travel, community meetings, fabrication, insurance, transportation, installation, and coordination with City staff and contractor. The sculpture base and crane services for installation will be provided by the Arden Place Neighborhood Association.

Specifications and Considerations

- a. Artwork may not exceed 6' in height.
- b. Limestone is the preferred material.
- c. All artists are eligible to submit qualifications; however, priority consideration will be given to artists/artist teams with a Bloomington or Indiana connection.

III. Artist Selection Timetable

Request for Qualifications Issued	June 1, 2015
Artist Qualifications Due	July 15, 2015
Selection Panel	July - August 2015
Final Design Completed & Contract Executed	September 2015
Installation	4 th Quarter 2015 – 2 nd Quarter 2016 (pending site construction completion)

IV. Submissions

A. Components

1. Submissions should contain the following information, presented in the order shown:
 - a. Commission Form (Appendix B) attached.
 - b. Up to 20 images of previous work by the artist/artist team indicating an ability to meet the requirements of this commission.
 - c. Image list. The image list should be numbered and annotated with the artist's name, title of the work, date the work was completed, medium of work, location of the work, cost of the work, time period for completion of work, and a short description of the Artwork.
 - d. Resume – Include a professional resume for the responding artist or members of the artist team.
2. Submissions are due by 5:00 p.m. July 15, 2015.

Notice provided to Interested Artists as part of the Request for Qualifications process:

- a. The Arden Place Neighborhood Association and the City of Bloomington are not responsible for costs incurred by anyone responding to this Request for Qualifications.
- b. The Arden Place Neighborhood Association and the City of Bloomington expressly reserve the right to amend or withdraw this Request for Qualifications at any time and to reject any or all applications.
- c. The Arden Place Neighborhood Association and the City of Bloomington reserve the right to request additional information at any stage of the Request for Qualifications evaluation process.

B. Process

Via electronic submission:

Send materials in a zip file or in a link to Dropbox, Box or some commonly available file share program to michaelm@bloomington.in.gov.

Via mail:

Miah Michaelsen

Department of Economic and Sustainable Development
401 N. Morton Street Suite 150
Bloomington, IN 47402

V. Evaluation and Commission Award

A. Evaluation

1. The Arden Place Neighborhood Association Selection Panel will oversee the selection approval of the commission. The Selection Panel reserves the right to waive any minor irregularities in the Call to Artists request process.
2. The Selection Panel reserves the right to interview any or all responding artists at its discretion. The Selection Panel is not responsible for any costs incurred by the artists in preparing for or participating in an interview.
3. The Selection Panel is composed of representatives of the Housing and Neighborhood Development Department, Arden Place Neighborhood Association and public arts staff.
4. The Selection Panel will review and evaluate qualifications based on the following criteria:
 - a) Aesthetic quality of previously completed art projects and commissions.
 - b) Appropriateness of previously completed artworks to their context and site.
 - c) Experience working with community groups.
5. The Selection Panel will submit its recommendations to the Arts Commission and HAND for final approval.

B. Contract

1. The specific terms of the agreement will be negotiated by the artist and the Arden Place Neighborhood Association; drafted by public art staff; with final approval by HAND.

The contract will, at minimum, include the following:

- a. A description of services to include preparation and submission of design; submission of fabrication and materials specifications; fabrication; installation; and submission of any maintenance or operational requirements.
- b. Budget and payment amount, with a payment schedule.
- c. Project timeline.
- d. Details on warranties of quality and condition.
- e. Artist insurance requirements.

VI. Appendices

- A: General Site Diagram
B: Commission Form

APPENDIX A
General Site Image



APPENDIX B



ARDEN PLACE NEIGHBORHOOD ASSOCIATION COMMISSION OPPORTUNITY FORM

Submit along with up to 20 images, image list and resume.

Applicant Name

Contact Telephone Number

Contact Email Address

Contact Mailing Address